

If the work is being performed by a contractor, an insurance certificate for the contractor **MUST** be attached to this request.

If the homeowner is performing the work, the homeowner must supply an insurance certificate evidencing their homeowners insurance.

If the proper insurance certificate is not attached to this request, it will be returned to you without approval.

The homeowner is responsible for the entire installation, maintenance, and upkeep (replacement, insurance, etc.) for the above request. If approved, this request will be made part of any agreement of sale that I/we enter into for the above unit.

The homeowner is responsible to secure and pay any commonwealth or local building permits which may be applicable to this request.

Homeowner's Signature Date Submitted

HOA Board Approval Signature Date Approved Authorized